

THE CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY

MINUTES OF THE REGULAR MEETING HELD ON APRIL 15, 2024

The Regular Meeting of The Camden County Municipal Utilities Authority was called to order by Vice-Chairman James Bresch at 6:00 P.M. The meeting was held remotely via Zoom. On roll call, the Commissioners responded to their names as follows:

PRESENT: Commissioners Bresch, Caruso, Cuffee, Johnson, Stokes, Swartz & Sytnik
ABSENT: Chairman Brennan

STAFF PRESENT:

Scott Schreiber, Executive Director	Jason Fry, asst. Director of O&M
Stephanie Madden, Gen. Counsel/Chief Comp. Ofc.	Dan Lose Asst Comptroller
Dhaval Shah, Chief Financial Officer	Alisa Smith, Secretarial Asst.
Kim Michelini, Authority Secretary	
Len Gipson, Director of O&M - Main Plant	
Oleg Zonis, Deputy Exec Director/Dir of Engineering & Process Systems	

CONSULTANTS:

Joseph Carney, Esq., Brown & Connery (Solicitor)
Mike Newton, PS&S
Tom Schevtchuk, CDM Smith
Linda Sholtz, Degnan & Bateman (court reporter)

OTHERS PRESENT:

Coleen Noble
Trim
Sarah Onofrio
Gretchen & John Poliero

Vice-Chairman Bresch read the 'Chairperson's Commencement Statement' acknowledging that proper notice of this Regular Meeting setting forth the date, time and place of the meeting has been prominently posted on (1) a public bulletin board located in the lobby of the Administration building (2) mailed to the Courier-Post and Inquirer and (3) filed with the Clerk of Camden County as set forth in its annual schedule of meetings, in compliance with the Open Public Meetings Law.

OATHS OF OFFICE FOR NEWLY APPOINTED/REAPPOINTED COMMISSIONER(S)

Mr. Watson, CCMUA Solicitor, administered the Oath of Office to new Commissioner Amanda Caruso and recently reappointed Commissioners, James Bresch, Woodrow Cuffee and Erin Johnson.

ADOPTION OF MINUTES:

A motion was made by Commissioner Cuffee and seconded by Commissioner Sytnik to adopt the minutes of the Regular Meeting held on March 18, 2024. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Johnson, Swartz & Sytnik	-	YES
Commissioner Caruso & Stokes	-	ABSTAIN

The motion was carried.

OLD BUSINESS:

None

ADMINISTRATION REPORT:

I) ITEMS FOR DISCUSSION:

A) Administration:

- 1) Environmental Management System (*oral report by staff*)

Mr. Schreiber noted that over the last 30 days, the CCMUA received 4 external odor complaints (3/21, 3/29, 4/1 and 4/12). An investigation was performed for each event and the good news is there does not appear to be a process/systemic problem causing the odors:

- 3/21 Removal of waste and power washing of a vehicle; power washing (*issue was addressed with CCMUA staff*)
- 3/29 Dryer facility door left partially open (*issue was addressed with Synagro staff*)
- 4/1 Rupture panels on top of silos failed (*once the failure was notice, the system was shut down to minimize odors and repairs be made*)
- 4/12 Collectors in primary tanks failed after a high (wet weather) event (*extra primary tanks had been in service due to high flows and one of the tank collectors failed, resulting in odors.*)

Mr. Schreiber shared a screenshot of the odor monitoring software report for the April 12th odor event.

B) Engineering:

C) Legal:

D) Operations & Maintenance:

E) Finance:

II) INFORMATIONAL ITEMS:

A) Administration:

- 1) Organizational Chart

B) Engineering:

- 1) Projects Update

Mr. Zonis deferred to his report, to which there were no questions or comments.

C) Finance:

- 1) Cash Flow & Actual to Budget Analysis & NW Cash Flow Report – January 2024 & YTD Supporting Reports
 - a. Collections Report
 - b. Budget Review Report
 - Mr. Shah commented on the budget- revenues are slightly higher than budgeted.
 - c. Cash Management Report

D) Legal

New Jersey Infrastructure Bank Funded Projects Outlay Status

E) Operations & Maintenance:

- 1) Del. No. 1 WPCF- Operations Report- January 2024

Mr. Gipson updated the Board on the Main Plant's operation. He noted that from April 2nd through the 6th, the plant received record flows of 132MGD which exceeded the previous high by almost 10M gallons. The plant received over 100MGD for a 24-hour period which is significant and over a five day period the plant treated over 100MGD every day as compared to 40-45MGD on a typical dry weather day. Since the plant's expansion, the plant has performed well during these intense wet weather events. Kudos to the operations and maintenance staff.

PUBLIC PARTICIPATION ON PROPOSED RESOLUTIONS: None

NEW BUSINESS/PUBLIC HEARINGS (Resolutions #64-66):

Commissioner Bresch noted that per regulation, the CCMUA is required to have a Public Hearing prior to the CCMUA Board adopting specific resolutions. On tonight's meeting agenda, there will be three separate public hearings in support of three separate and distinct matters/resolutions. The same format for each hearing will be followed. First, Mr. Schreiber will read the resolution into the record, then the public hearing will be open for the public to comment. After the public has commented, the public portion of hearing will be closed, and a request will be made for a motion from the Board and a roll call vote will be taken.

Vice-Chairman Bresch noted that the first public hearing is regarding the CCMUA's Sewer Use Ordinance. Mr. Schreiber read Resolution #R-24:4-64 for the record. A motion was made by Commissioner Cuffee and seconded by Commissioner Johnson to adopt Resolution #R-24:4-64, authorizing non-substantial modifications under N.J.A.C. 7:14A-19.9 to Camden County Municipal Utilities Authority Sewer Use Ordinance. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes, Swartz & Sytnik - YES

Resolution #R-24:4-64 was adopted.

Vice-Chairman Bresch noted that the second public hearing is regarding the CCMUA's Connection Fee. Mr. Schreiber read Resolution #R-24:4-65 for the record. A motion was made by Commissioner Cuffee and seconded by Commissioner Stokes to adopt Resolution #R-24:4-65, authorizing the revision of connection fee. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes, Swartz & Sytnik - YES

Resolution #R-24:4-65 was adopted.

Vice-Chairman Bresch noted that the final Public Hearing for tonight is regarding the CCMUA's Sewer Use Charges. Mr. Schreiber read Resolution #R-24:4-66 for the record. John Poliero, Haddonfield resident, asked if there has ever been any consideration about putting this CCMUA into the Camden County government as a tax instead of a fee. Mr. Schreiber explained that Municipal Utilities Authorities, like the CCMUA, are governed by NJ law and under the law, the CCMUA is obligated to charge a standalone user rate to support its operations and capital needs. Mr. Watson, the CCMUA's Solicitor, also addressed Mr. Poliero, adding that the CCMUA's enabling legislation carves out all the various obligations, authority, rights, etc. that the CCMUA has. One of the provisions in the legislation directly addresses the CCMUA's ability to collect connection fees and sewer user fees. The CCMUA is not permitted to pick and choose which parts of the legislation applies so, as long as the CCMUA is governed by the Statute/legislation, it would not be able to move forward as suggested. Mr. Poliero thanked both Mr. Schreiber and Mr. Watson for their responses, further adding that the CCMUA has done a great job in treating wastewater properly and protecting the local waterways, and he was asking the question to see if there was a way to write off the payment in one's taxes. Mr. Schreiber suggested that, if Mr. Poliero wanted more information on the CCMUA and its history, he should reach out to him directly by email. Mr. Schreiber added one last comment for the record: The CCMUA has not raised the user rate since 2015 and, had it done so (by the inflation rate per year), the current rate would be \$462/year, versus \$372. A motion was made by Commissioner Cuffee and seconded by Commissioner Stokes to adopt Resolution #R-24:4-66, authorizing a revision of sewer use charge. There being no further question or comment on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes, Swartz & Sytnik - YES

Resolution #R-24:4-66 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Sytnik to adopt Resolution #R-24:4-67, authorizing an agreement with RPM Landscape Contractor, LLC for provision of grass cutting, trimming and groundskeeping services under the Camden County Cooperative Pricing System, ID#57-CCCPS. There being no question on the motion, the Commissioners responded to their names as follow:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes, Swartz & Sytnik - YES

Resolution #R-24:4-67 was adopted.

A motion was made by Commissioner Sytnik and seconded by Commissioner Swartz to adopt Resolution #R-24:4-68, authorizing use of Camden County's 2024 pool of architects and engineers for the provision of said professional services. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes, Swartz & Sytnik - YES

Resolution #R-24:4-68 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Johnson to adopt Resolution #R-24:4-69, authorizing award of a contract between the CCMUA and Edwin Elliott & Company, Inc. of Lafayette Hill, PA for the supply and delivery of cushioned swing check valves in accordance with Specification 24-07. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes, Swartz & Sytnik - YES

Resolution #R-24:4-69 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Johnson to adopt Resolution #R-24:4-70, authorizing the payment of an invoice to Envirosuite for annual software subscription and equipment rental for the CCMUA's air monitoring services at the Camden County Water Resource Recovery Facility pursuant to N.J.S.A. 19:44A-20.5, et seq. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes, Swartz & Sytnik - YES

Resolution #R-24:4-70 was adopted.

A motion was made by Commissioner Johnson and seconded by Commissioner Cuffee to adopt Resolution #R-24:4-71, authorizing a grant agreement between the CCMUA and the State of New Jersey by and for the Department of Environmental Protection, Grant Identifier: SWM-2022-CCMUA-00076 (Harrison & State Street project). There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes, Swartz & Sytnik - YES

Resolution #R-24:4-71 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Johnson to adopt Resolution #R-24:4-72, authorizing an extension of the service contract with Synagro for the operation, maintenance

and management of the CCMUA's Sludge Drying Facility. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes, Swartz & Sytnik - YES

Resolution #R-24:4-72 was adopted.

A motion was made by Commissioner Johnson and seconded by Commissioner Swartz to adopt Resolution #R-24:4-73, authorizing the execution of an agreement between the CCMUA and Kuehne Chemical Co., Inc. for the supply and delivery of sodium hypochlorite solution in accordance with Specification #24-03. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes, Swartz & Sytnik - YES

Resolution #R-24:4-73 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Johnson to adopt Resolution #R-24:4-74, appointing Oleg Zonis, P.E., as the Chief Engineer for the Camden County MUA. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes, Swartz & Sytnik - YES

Resolution #R-24:4-74 was adopted.

A motion was made by Commissioner Sytnik and seconded by Commissioner Cuffee to adopt Resolution #R-24:4-75, authorizing award of a contract to Camden Community Partnership for community outreach and project coordination for projects related to the CCMUA's Long Term Control Plan in accordance with RFP #2024-05. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes, Swartz & Sytnik - YES

Resolution #R-24:4-75 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Johnson to adopt Resolution #R-24:4-76, authorizing award of a contract to D&B/Guarino Engineers for annual general engineering services for the Camden County Resource Recovery Facility (Main Plant) in accordance with RFP #2024-06. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes, Swartz & Sytnik - YES

Resolution #R-24:4-76 was adopted.

A motion was made by Commissioner Johnson and seconded by Commissioner Cuffee to adopt Resolution #R-24:4-77, authorizing award of a contract to Paulus, Sokolowski & Sartor, LLC for annual consulting engineering services for environmental compliance in accordance with RFP #2024-07. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes, Swartz & Sytnik - YES

Resolution #R-24:4-77 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Johnson to adopt Resolution #R-24:4-78, authorizing award of a contract to CDM Smith for engineering and planning services needed for Phase II of the Regional (Suburban) Flooding Mitigation Program for the Newton, Big Timber Creek and Delaware River Towns in accordance with RFP #2024-02. Mr. Schreiber reminded the Board that funding for this project was obtained by the Camden County Improvement Authority (via a grant). There being no further question or comment on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes, Swartz & Sytnik - YES

Resolution #R-24:4-78 was adopted.

A motion was made by Commissioner Stokes and seconded by Commissioner Johnson to adopt Resolution #R-24:4-79, second resolution amending certain provisions of the "Resolution authorizing the issuance of not exceeding \$44,975,000 County Agreement Subordinate Bonds of the Camden County MUA and providing for their sale to the New Jersey Environmental Infrastructure Bank (f/k/a The New Jersey Environmental Infrastructure Trust) and the State of New Jersey and Authorizing the Execution and Delivery of Certain Agreements in Connection Therewith" adopted April 19, 2021 and approving the form of a second amended and restated subordinate bond resolution. Mr. Schreiber explained that this resolution is to allow an additional \$3M in funding to cover the cleaning of Camden City Sewer system. Mr. Schreiber further explained that this project will be completed before the scheduled bar screen improvements at the head of the main plant to prevent damage to the CCMUA's newly upgraded processing system. This cleaning project is funded by the State of NJ at 80% principal forgiveness. The remaining 20% not covered by the State's principal forgiveness will be reimbursed by the City of Camden to the CCMUA. There being no further question or comment on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes, Swartz & Sytnik - YES

Resolution #R-24:4-79 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Swartz to adopt Resolution #R-24:4-80, authorizing a time extension to the CCMUA's agreement with Evoqua Water Technologies, LLC for Hydrogen Sulfide Control Services in accordance with Specification #19-10. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Johnson, Stokes, Swartz & Sytnik - YES

Resolution #R-24:4-80 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Sytnik to adopt Resolution #R-24:4-81, authorizing the execution of an agreement for hauling and beneficial reuse of dewatered sludge cake with R&B Debris, LLC of Hainesport, NJ; Waste Management of Newton, NJ; Environmental Protection & Improvement Co., LLC (EPIC) of Flanders, NJ and United Trucking, Inc of Delran, NJ in accordance with Specification #23-31B. Mr. Schreiber noted that there are no guaranteed minimums for any bidder (it is as needed). There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes, Swartz & Sytnik - YES

Resolution #R-24:4-81 was adopted.

Mr. Schreiber asked that this resolution be tabled as it was not ready for the Board's consideration. A motion was made by Commissioner Swartz and seconded by Commissioner Stokes to table Resolution #R-

24:4-82, authorizing a non-fair and open contract to Atlas Copco Compressors, LLC for maintenance of Atlas Copco Instrument Air Compressors/Dryers. There being no question on the motion, all Commissioners responded "Aye" in favor, none opposed.

Resolution #R-24:4-82 was tabled.

A motion was made by Commissioner Swartz and seconded by Commissioner Sytnik to adopt Resolution #R-24:4-83, ratifying approval of expense vouchers as approved by the Executive Director under Authorization granted by CCMUA Resolution #R-97:3-60 dated March 18, 1997. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes, Swartz & Sytnik - YES

Resolution #R-24:4-83 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Johnson to adopt Resolution #R-24:4-84, authorizing payment of \$5,772,264.57 for expenses disbursed from the revenue account. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes, Swartz & Sytnik - YES

Resolution #R-24:4-84 was adopted.

A motion was made by Commissioner Sytnik and seconded by Commissioner Johnson to adopt Resolution #R-24:4-85, authorizing that the Authority hold a Closed Session meeting to discuss legal matters relating to litigation, contract negotiation and matters falling within the attorney-client privilege. There being no question on the motion, all Commissioners responded "Aye", none opposed.

Resolution #R-24:4-85 was adopted.

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The meeting adjourned to Closed Session at 6:54pm
The meeting returned to Open Session at 7:02pm
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PUBLIC PARTICIPATION: None

There being no further business, Vice Chairman Bresch entertained for a motion of adjournment. A motion was made by Commissioner Sytnik and seconded by Commissioner Cuffee to adjourn the meeting. There being no question or comment, all Commissioners responded "Aye" in favor, none opposed. The meeting adjourned at 7:02pm.

Minutes of this meeting were approved on 5/20/2024

Respectfully Submitted,



Kim Michelini, Authority Secretary