

THE CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY

MINUTES OF THE REGULAR MEETING HELD ON SEPTEMBER 16, 2024

The Regular Meeting of The Camden County Municipal Utilities Authority was called to order by Chairman Michael G. Brennan at 6:00 P.M. The meeting was held remotely via Zoom. On roll call, the Commissioners responded to their names as follows:

- PRESENT: Commissioners Bresch, Caruso, Cuffee, Swartz & Sytnik
Chairman Brennan
- ABSENT: Commissioners Johnson & Stokes

STAFF PRESENT:

- Scott Schreiber, Executive Director
- Stephanie Madden, Gen. Counsel/Chief Comp. Ofc.
- Dhaval Shah, Chief Financial Officer
- Kim Michelini, Authority Secretary
- Len Gipson, Director of O&M
- Oleg Zonis, Deputy Exec Director/Dir of Engineering & Process Systems
- Jason Fry, Asst. Director of O&M
- Dan Lose, Asst. Comptroller
- Alisa Smith, Secretarial Asst.

CONSULTANTS:

Joseph Carney, Esq., Brown & Connery (Solicitor)

OTHERS PRESENT:

Marge DellaVecchia

Chairman Brennan read the 'Chairperson's Commencement Statement' acknowledging that proper notice of this Regular Meeting setting forth the date, time and place of the meeting has been prominently posted on (1) a public bulletin board located in the lobby of the Administration building (2) mailed to the Courier-Post and Inquirer and (3) filed with the Clerk of Camden County as set forth in its annual schedule of meetings, in compliance with the Open Public Meetings Law.

ADOPTION OF MINUTES:

A motion was made by Commissioner Cuffee and seconded by Commissioner Sytnik to adopt the minutes of the Regular Meeting held on July 15, 2024. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

- Commissioner Bresch, Caruso, Cuffee, Swartz & Sytnik - YES
- Chairman Brennan - YES

The motion was carried.

A motion was made by Commissioner Bresch and seconded by Commissioner Swartz to adopt the minutes of the Regular Meeting held on August 19, 2024. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

- Commissioner Bresch, Caruso, Cuffee, Swartz & Sytnik - YES
- Chairman Brennan - YES

The motion was carried.

ADMINISTRATION REPORT:

I) ITEMS FOR DISCUSSION:

A) Administration:

1) Environmental Management System (*oral report by staff*)

Mr. Schreiber welcomed new employee, Kevin McGahey, Purchasing Agent, to the CCMUA, noting that he has lots of public purchasing experience and knowledge to share with CCMUA staff. Mr. Schreiber also thanked Maria Ortiz and Amanda Wyld for holding down the fort after other purchasing department staff resigned or retired.

Mr. Schreiber noted the following:

- Odor Complaints: There were zero odor complaints in the last 30 days.
- Administrative Consent Agreement (ACA)– Resolution #R-24:9-166 on tonight’s meeting agenda concerns the CCMUA and NJDEP entering into an Administrative Consent Agreement regarding the Long Term Control Plan (LTCP). While this is unusual for the CCMUA, it is not surprising and is a normal part of business. The Federal combined sewer overflow law enacted by Congress in 2000 indicates that any entity that is part of a LTCP that cannot satisfy the requirements within five (5) years, must enter into an Administrative Consent Agreement. The CCMUA is only committed to the next five years of regulatory projects, noting all that work was contemplated and identified when the CCMUA submitted the original LTCP to the NJDEP in 2020. The ACA also defers the largest projects for Camden and Gloucester City to future permit cycles.
- The CCMUA, for the first time, participated in the County’s annual BBQ competition. The CCMUA was represented by Andrew Harrington, Joe Harrington, Shjon Jones, Troy Gallagher, Gary Cole, Charles Markley and Nate Thurber. Great Job by our team!
- Vice Chairman Bresch thanked both employees who attended the Haddon Twp. Block Party (Lu Bivona & Candace Lester) on behalf of the CCMUA, noting they did a great job representing the CCMUA.
- Commissioner Swartz also thanked the CCMUA and staff for hosting the students this summer as part of Camden County’s WIB Summer Youth Work Experience Program. The students enjoyed their time and work at the CCMUA.

B) Engineering:

C) Legal:

D) Operations & Maintenance:

E) Finance:

II) INFORMATIONAL ITEMS:

A) Administration

- 1) Organizational Chart

B) Engineering

- 1) Projects Update

C) Finance

- 1) Cash Flow & Actual to Budget Analysis & NW Cash Flow Report —July 2024 & YTD Supporting Reports
- a. Collections Report
 - b. Budget Review Report

Mr. Shah reported that the budgeted revenues are over by about 7% and that trend is expected to continue through the remainder of this year. On the expense side, we are below budget by 7-8%.

Chairman Brennan asked if there would be a negative impact to the Budget in 2024/25 since there is a delay in the upgrades to the sludge dryer. Mr. Schreiber acknowledged that the budget will be impacted (additional hauling expenses) since there is a 5-6 month delay in the supply of the sludge dryer parts needed for the upgrades. Mr. Gipson is working with the CCMUA's insurance carrier to provide necessary information and/or documentation so that it may be reimbursed some of the expenses related to the delay. The staff is meeting with Komline Sanderson, the dryer manufacturer, representatives this week regarding this matter.

c. Cash Management Report

D) **Legal**

- 1) New Jersey Infrastructure Bank Funded Projects Outlay Status

E) **Operations & Maintenance**

- 1) Del. No. 1 WPCF- Operations Report- July 2024

Mr. Gipson reported that July's plant performance was near optimal, and he recognized the good work by the staff in continuing to operate the plant in an optimal manner.

OLD BUSINESS:

A motion was made by Commissioner Bresch and seconded by Commissioner Cuffee to adopt Resolution #R-24:8-137, authorizing award of a design engineering services contract to Johnson, Mirmiran and Thompson, Inc., for design of the Gloucester City CSO Outfalls Rehabilitation Project in accordance with RFP #2024-13. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Swartz & Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-24:9-137 was adopted.

PUBLIC PARTICIPATION ON PROPOSED RESOLUTIONS: None

NEW BUSINESS:

A motion was made by Commissioner Swartz and seconded by Commissioner Cuffee to adopt Resolution #R-24:9-156, adopting the Authority's 2023 Budget. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Swartz & Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-24:9-156 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Bresch to adopt Resolution #R-24:9-157, authorizing the use of competitive contracting pursuant to N.J.S.A. 40A:11-4.1 et seq., for building maintenance/custodial services for the Camden County MUA. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Swartz & Sytnik	-	YES
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Chairman Brennan

- YES

Resolution #R-24:9-157 was adopted.

A motion was made by Commissioner Sytnik and seconded by Commissioner Swartz to adopt Resolution #R-24:9-158, amending Resolution #R-24:5-98 by Authorizing Change Order #1 to CME Associates Construction Management Services contract for the Secondary Treatment System Upgrades, Sludge Piping Project. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Swartz & Sytnik
Chairman Brennan

- YES
- YES

Resolution #R-24:9-158 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Bresch to adopt Resolution #R-24:9-159, amending certain provisions of the "Resolution authorizing the issuance of not exceeding \$19,765,000 County Agreement Subordinate Bonds of the Camden County Municipal Utilities Authority and providing for their sale to The New Jersey Infrastructure Bank and The State of New Jersey and authorizing the execution and delivery of certain agreements in connection therewith for the Authority's CCMUA sludge dryer rehabilitation project" adopted June 19, 2023 and approving the form of an amended and restated subordinate bond resolution. Mr. Schreiber explained that when the CCMUA Board adopted the original bond resolution in June of 2023, the engineer's estimate and the NJDEP's resiliency requirements (elevate critical equipment for the 500 year flood elevation levels) were not known and must be included in the project. Therefore, the plans and specs and project scope were modified to satisfy these resiliency requirements, and this resolution increases the funding amount for those changes. There being no further question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Swartz & Sytnik
Chairman Brennan

- YES
- YES

Resolution #R-24:9-159 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Caruso to adopt Resolution #R-24:9-160, authorizing change order #3 to the agreement between the CCMUA and Newport Construction Corp. for Contract #606, renovations of the CCMUA's Administration and Services Buildings. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Swartz & Sytnik
Chairman Brennan

- YES
- YES

Resolution #R-24:9-160 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Sytnik to adopt Resolution #R-24:9-161, authorizing approval of a Memorandum of Understanding between the Camden County Municipal Utilities Authority and Synagro Technologies, Inc. regarding PFAS Sampling. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Swartz & Sytnik
Chairman Brennan

- YES
- YES

Resolution #R-24:9-161 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Bresch to adopt Resolution #R-24:9-162, authorizing award of a non-fair and open contract to Pumping Services, Inc. for simplex pumps and/or accessories. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Swartz & Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-24:9-162 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Bresch to adopt Resolution #R-24:9-163, authorizing award of a non-fair and open contract to Joseph Fazio, Inc. for aluminum bar grates. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Swartz & Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-24:9-163 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Cuffee to adopt Resolution #R-24:9-164, authorizing an amendment to the purchase between the CCMUA and Yorktel under the New Jersey State Cooperative Purchasing Program for meeting room equipment including video, audio, network, control & associated miscellaneous equipment and services. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Swartz & Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-24:9-164 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Cuffee to adopt Resolution #R-24:9-165, authorizing an amendment to the purchase order between the CCMUA and Barton & Cooney for print and mail services under the New Jersey State Cooperative Purchasing Program. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Swartz & Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-24:9-165 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Bresch to adopt Resolution #R-24:9-166, authorizing an Administrative Compliance Agreement regarding the combined sewer overflow long-term control plan between the New Jersey Department of Environmental Protection, the Camden County Municipal Utilities Authority, the City of Camden and Gloucester City. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Swartz & Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-24:9-166 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Sytnik to adopt Resolution #R-24:9-167, ratifying approval of expense vouchers as approved by the Executive Director under

Authorization granted by CCMUA Resolution #R-97:3-60 dated March 18, 1997. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Swartz & Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-24:9-167 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Cuffee to adopt Resolution #R-24:9-168, authorizing payment of \$3,221,971.35 for expenses disbursed from the revenue account. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Swartz & Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-24:9-168 was adopted.

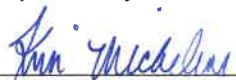
PUBLIC PARTICIPATION: None

Mr. Schreiber noted that the October 21, 2024 Commissioner Meeting will be held in-person.

There being no further business, Chairman Brennan entertained for a motion of adjournment. A motion was made by Commissioner Cuffee and seconded by Commissioner Bresch. There being no question on the motion, all Commissioners responded "Aye" in favor, none opposed. The meeting adjourned at 6:26pm.

Minutes of this meeting were approved on 10/21/24

Respectfully Submitted,



Kim Michelini, Authority Secretary