

THE CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY

MINUTES OF THE REGULAR MEETING HELD ON OCTOBER 21, 2024

The Regular Meeting of The Camden County Municipal Utilities Authority was called to order by Chairman Michael G. Brennan at 6:00 P.M. The meeting was held at 1645 Ferry Avenue, Camden NJ and remotely via Zoom. On roll call, the Commissioners responded to their names as follows:

PRESENT: Commissioners Bresch, Caruso, Cuffee, Johnson, Stokes & Sytnik
Chairman Brennan

ABSENT: Commissioner Swartz

STAFF PRESENT:

Scott Schreiber, Executive Director
Oleg Zonis, P.E., Deputy ED/Chief Engineer
Stephanie Madden, Gen. Counsel/Chief Comp. Ofc.
Dhaval Shah, Chief Financial Officer
Kim Michelini, Authority Secretary
Len Gipson, Director of O&M - Main Plant

Jason Fry, Asst. Director of O&M
Alisa Smith, Secretarial Asst.

CONSULTANTS:

Michael Watson, Esq., Brown & Connery (Solicitor)

Chairman Brennan read the 'Chairperson's Commencement Statement' acknowledging that proper notice of this Regular Meeting setting forth the date, time and place of the meeting has been prominently posted on (1) a public bulletin board located in the lobby of the Administration building (2) mailed to the Courier-Post and Inquirer and (3) filed with the Clerk of Camden County as set forth in its annual schedule of meetings, in compliance with the Open Public Meetings Law.

ADOPTION OF MINUTES:

A motion was made by Commissioner Bresch and seconded by Commissioner Cuffee to adopt the minutes of the Regular Meeting held on September 16, 2024. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee & Sytnik	-	YES
Chairman Brennan	-	YES
Commissioners Johnson & Stokes	-	ABSTAIN

The motion was carried.

OLD BUSINESS:

None

ADMINISTRATION REPORT:

I) ITEMS FOR DISCUSSION:

A) Administration:

- 1) Environmental Management System (*oral report by staff*)
Mr. Schreiber provided an updated on the following:

• **Odors-**

There were three odor complaints in the last 30 days (10/7, 10/15 & 10/16). All were investigated via the odor sensor system and/or in-person. The 10/7 complaint was verified by the odor sensors and was thought to be caused by a sludge disposal truck that was on-site. The other two

complaints on 10/15 and 10/16 were not verified by the odor sensor equipment, and upon in-person investigation were deemed not to be CCMUA generated odors (burnt plastic/chemical and diesel fuel odor).

- **Long Term Control Plan (LTCP)-**

Camden, Gloucester and the CCMUA have signed the Administrative Consent Agreement allowing the NJDEP to move forward with issuing the new permit effective January 1, 2025. There are many deliverables required for the LTCP. The CCMUA will undertake design and construction of various projects over the next 5 years and will also assist Camden and Gloucester Cities with their project planning via shared services agreement. If approved tonight by the CCMUA Board, a contract will be issued for Phase 1 of the Pennsauken Disconnect Project. This is an important project for the LTCP as it will disconnect the combined sewage/stormwater flow that comes from Pennsauken into Camden City, by separating the flows. Phase 2 of this project will address the stormwater. It is important to note that the CCMUA received 80% principal forgiveness and a \$10M grant from the State of NJ which will be utilized for the \$26M project, which means the CCMUA's contribution to the project will be approximately \$4M.

- **Dryer Rehabilitation-**

There are some delays with the sludge dryer rehab project, however, bids for construction have been issued; equipment is scheduled for delivery in March 2025, and we are considering putting a second dryer online, weighing the costs for the rehab, sludge hauling, timing, etc. More information to follow.

B) **Engineering:**

C) **Legal:**

D) **Operations & Maintenance:**

E) **Finance:**

II) INFORMATIONAL ITEMS:

A) **Administration**

1) Organizational Chart

B) **Engineering**

1) Projects Update

Mr. Zonis reported that there are seven (7) active construction projects, totaling \$47.9M. He added that five (5) of the projects are funded by the NJ Infrastructure Bank or grants (\$43.9M) and that most projects are on time and budget. In addition, in the last month bids were received for 3 projects: Pennsauken Disconnect; Sludge Dewatering Conveyor System and Paul VI Stormwater Outfall Rehab. Finally, there are 2 construction projects currently advertised for bids: Various Interceptor and Manhole Rehabilitation and Sludge Dryer Facility Rehabilitation and 1 RFP was advertised for Design Engineering Services for the Cooper River Lake Dredge project.

C) **Finance**

1) Cash Flow & Actual to Budget Analysis & NW Cash Flow Report - Aug 2024 & YTD Supporting Reports

a. Collections Report

b. Budget Review Report

Mr. Shah reported that revenues are about \$1M short, but that is cyclical. In terms of expenses, we are at budget and revenues are about \$4M ahead.

c. Cash Management Report

D) **Legal**

1) New Jersey Infrastructure Bank Funded Projects Outlay Status

E) **Operations & Maintenance**

1) Del. No. 1 WPCF- Operations Report- Aug 2024

Mr. Gipson reported that the extended dry weather has allowed for to lower effluent solids to below 10ppm. In addition, the dry weather has allowed for

work to be performed in the tanks ensuring that they are in ideal operating status. The dryers continue to process about 40% of our total sludge produced. In addition, the combined heat and power facility continues to operate well in generating electricity. Lastly, Mr. Gipson noted that the co-op program that the CCMUA has participated in has resulted in meaningful hires as well as educating high school students about the wastewater industry.

PUBLIC PARTICIPATION ON PROPOSED RESOLUTIONS: None

NEW BUSINESS:

A motion was made by Commissioner Bresch and seconded by Commissioner Cuffee to adopt Resolution #R-24:10-169, authorizing a shared services agreement with the County of Camden for County-wide Household Hazardous Waste Collection Days during 2024. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes & Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-24:10-169 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Stokes to adopt Resolution #R-24:10-170, authorizing the execution of an agreement between the CCMUA and Sherwood Logan & Associates, Annapolis, Maryland for supply and delivery of parts for Hayward Gordon Pumps in accordance with Specification #24-24(A). There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes & Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-24:10-170 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Cuffee to adopt Resolution #R-24:10-171, authorizing the Executive Director enter into fixed priced contracts with its energy providers. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes & Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-24:10-171 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Johnson to adopt Resolution #R-24:10-172, authorizing an access agreement with the Parish of St. Joseph the Worker related to stormwater outfall rehabilitation project. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes, & Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-24:10-172 was adopted.

A motion was made by Commissioner Johnson and seconded by Commissioner Cuffee to adopt Resolution #R-24:10-173, authorizing a shared services agreement with the County of Camden for provision of affirmative action and equal employment officer services. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes & Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-24:10-173 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Sytnik to adopt Resolution #R-24:10-174, authorizing contingency agreement between Winslow Family Apartments Urban Renewal, LLC and the Camden County MUA pursuant to N.J.S.A. 40:14B-22.3. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes & Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-24:10-174 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Cuffee to adopt Resolution #R-24:10-175, authorizing the award of Contract #257, The Camden County MUA-Camden-Pennsauken Disconnect Project to South State Inc. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes & Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-24:10-175 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Johnson to adopt Resolution #R-24:10-176, authorizing the execution of an agreement between the CCMUA and New Jersey Overhead Door of Bayville, NJ for overhead and garage door maintenance and repair in accordance with Specification #24-23. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes & Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-24:10-176 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Cuffee to adopt Resolution #R-24:10-177, authorizing the execution of an agreement between the CCMUA and Emerson Process Management & Water Solutions Inc., of Pittsburgh, PA for support of CCMUA's open based Supervisory Control and Data Acquisition System. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes & Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-24:10-177 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Johnson to adopt Resolution #R-24:10-178, authorizing the execution of purchases between the CCMUA, Willier Electric Motor Repair under the North Jersey Wastewater Cooperative Pricing System, Contract #8414-8, System ID#NJWCPS. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes & Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-24:10-178 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Stokes to adopt Resolution #R-24:10-179, authorizing award of a non-fair and open contract to Foley, Inc. for Magni Rotating Telehandler 6.35 rental. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes & Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-24:10-179 was adopted.

A motion was made by Commissioner Stokes and seconded by Commissioner Cuffee to adopt Resolution #R-24:10-180, authorizing award of a non-fair and open contract to Applied Industrial Technologies, Inc. for Eurodrive Motors. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes & Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-24:10-180 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Johnson to adopt Resolution #R-24:10-181, authorizing execution of an agreement between the CCMUA and Sherwood Logan & Associates, of Annapolis, MD for the supply and delivery of parts for Seepex pumps in accordance with Specification #24-22. Mr. Gibson explained that these pumps are used for the polymer system. There being no further question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes & Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-24:10-181 was adopted.

A motion was made by Commissioner Johnson and seconded by Commissioner Bresch to adopt Resolution #R-24:10-182, authorizing execution of an agreement between the CCMUA and Theising Power Sweeping, Inc., of Sewell, NJ for provision of Street Sweeping Services at CCMUA Facilities located at 1645 Ferry Avenue and 2nd & Jackson Streets. Camden, NJ in accordance with Specification #24-25. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes & Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-24:10-182 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Bresch to adopt Resolution #R-24:10-183, authorizing procurement through negotiations pursuant to N.J.S.A. 40A:11-5(3) for Specification #24-21(A), parts and service for Anaergia Digester Mixers. There being no question on the

motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes & Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-24:10-183 was adopted.

A motion was made by Commissioner Johnson and seconded by Commissioner Stokes to adopt Resolution #R-24:10-184, authorizing award of a non-fair and open contract to Eastern Armored Services Inc., for daily armored car services. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes & Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-24:10-184 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Cuffee to adopt Resolution #R-24:10-185, authorizing the use of NJCSC title Analyst Trainee. Mr. Schreiber explained that this position will be posted in house and then open to the public if there are no eligible candidates from within the CCMUA. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes & Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-24:10-185 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Sytnik to adopt Resolution #R-24:10-186, authorizing the award of Contract #607, replacement of sludge dewatering conveyance system project to Railroad Construction. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Johnson, Stokes & Sytnik	-	YES
Commissioner Bresch	-	ABSTAIN
Chairman Brennan	-	YES

Resolution #R-24:10-186 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Johnson to adopt Resolution #R-24:10-187, authorizing the award of Contract #258, Paul VI Stormwater Outfall Restoration to Think Pavers Hardscaping, LLC. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes & Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-24:10-187 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Cuffee to adopt Resolution #R-24:10-188, authorizing procurement of health and wellness coaching services from Wellness Coaches USA, LLC, d/b/a Ramp Health and authorizing approval of related Master Services agreement. There

being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes & Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-24:10-188 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Cuffee to adopt Resolution #R-24:10-189, authorizing the execution of a Purchase Order between the CCMUA and Haring Fire Protection, LLC for fire suppression system inspection, testing and maintenance on an as-needed basis under the Camden County Cooperative Pricing System ID #57-CCCPS Bid# A-33/2023 – 2nd year option. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes & Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-24:10-189 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Cuffee to adopt #Resolution #R-24:10-190, authorize contract extension to Emerson Process Management & Water Solutions Inc., for support of CCMUA's open based Supervisory Control and Data Acquisition System. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes & Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-24:10-190 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Sytnik to adopt Resolution #R-24:10-191, ratifying approval of expense vouchers as approved by the Executive Director under Authorization granted by CCMUA Resolution #R-97:3-60 dated March 18, 1997. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes & Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-24:10-191 was adopted.

A motion was made by Commissioner Stokes and seconded by Commissioner Johnson to adopt Resolution #R-24:10-192, authorizing payment of \$5,821,660.92 for expenses disbursed from the revenue account. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes & Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-24:10-192 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Bresch to adopt Resolution #R-24:10-193, authorizing that the Authority hold a closed session meeting to discuss legal matters relating to litigation, contract negotiation and matters falling within the attorney-client privilege. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes & Sytnik - YES
Chairman Brennan - YES

Resolution #R-24:10-193 was adopted.

Mr. Watson noted that pursuant to Resolution #R-24:10-193, the CCMUA Board will go into Closed Session to discuss matters related to pending litigation and contract negotiation, including discussions falling under the attorney-client privilege. The matter pertains to a proposed settlement with ResinTech Inc. Minutes of the Closed Session will be kept and will be made available to the public when the need for confidentiality no longer exists. However, at all times, the Closed Session Minutes will be subject to redaction based on the attorney-client privilege, prior to being made publicly available. There being no question, the Commissioners convened to Closed Session at 6:39pm.

The meeting returned to Open Session at 7:05pm.

A motion was made by Commissioner Bresch and seconded by Commissioner Cuffee to adopt Resolution #R-24:10-194, authorizing approval of Settlement Agreement with ResinTech, Inc. related to Administrative Action and Related Claims. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes & Sytnik - YES
Chairman Brennan - YES

Resolution #R-24:10-194 was adopted.

PUBLIC PARTICIPATION: None

There being no further business, Chairman Brennan entertained for a motion of adjournment. A motion was made by Commissioner Cuffee and seconded by Commissioner Johnson. There being no question on the motion, all Commissioners responded "Aye" in favor, none opposed. The meeting adjourned at 7:06pm.

Minutes of this meeting were approved on 11/18/2024

Respectfully Submitted,



Kim Michelini, Authority Secretary