

**THE CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY**

**MINUTES OF THE ANNUAL REORGANIZATION MEETING HELD ON MARCH 17, 2025**

The Regular Meeting of The Camden County Municipal Utilities Authority was called to order by Chairman Michael G. Brennan at 6:00 P.M. The meeting was held at the CCMUA's Administration office located at 1645 Ferry Avenue, Camden, NJ 08104 and made available by Zoom. On roll call, the Commissioners responded to their names as follows:

PRESENT: Commissioners Bresch, Caruso, Cuffee, Johnson & Swartz  
Chairman Brennan  
ABSENT: Commissioner Stokes

**STAFF PRESENT:**

Scott Schreiber, Executive Director  
Stephanie Madden, Gen. Counsel/Chief Comp. Ofc.  
Kim Michelini, Authority Secretary  
Oleg Zonis, Deputy Exec Director/Chief Engineer  
Jason Fry, Asst. Director of O&M  
Alisa Smith, Secretarial Asst.

**CONSULTANT(S):**

Michael Watson, Solicitor/Brown & Connery

Chairman Brennan read the 'Chairperson's Commencement Statement' acknowledging that proper notice of this Regular Meeting setting forth the date, time and place of the meeting has been prominently posted on (1) a public bulletin board located in the lobby of the Administration building (2) mailed to the Courier-Post and Inquirer and (3) filed with the Clerk of Camden County as set forth in its annual schedule of meetings, in compliance with the Open Public Meetings Law.

**ADOPTION OF MINUTES:**

A motion was made by Commissioner Swartz and seconded by Commissioner Johnson to adopt the minutes of the Regular Meeting held on February 18, 2025. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson & Swartz	-	YES
Chairman Brennan	-	YES

The motion was carried.

**OLD BUSINESS:** None

Mr. Schreiber asked the Board to consider moving forward with the meeting out of order, by going into Closed Session to discuss CCMUA financial matters. A motion was made by Commissioner Bresch and seconded by Commissioner Swartz to adopt Resolution #R-25:3-69, authorizing that the Authority hold a closed session meeting to discuss matters relating to litigation, contract negotiations and matters falling within the attorney-client privilege. There being no question on the motion, a roll call vote was taken and the commissioners responded as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:3-69 was adopted.

The meeting adjourned to Closed Session at 6:05pm  
The meeting returned to Open-Session at 6:33pm

**ADMINISTRATION REPORT:**

**I) ITEMS FOR DISCUSSION:**

- A) Administration- Environmental Management System
- B) Engineering
- C) Legal
- D) Operations & Maintenance
- E) Finance

**II) INFORMATIONAL ITEMS:**

- A) Administration- Organizational Chart
- B) Engineering- Projects Update Report
- C) Finance
- D) Legal- NJ Infrastructure Bank Funded Projects Outlay Status Report – Jan 2024
- E) Operations & Maintenance- Operations Report- Jan 2024

**PUBLIC PARTICIPATION ON PROPOSED RESOLUTIONS:**       None

**NEW BUSINESS:**

A motion was made by Commissioner Cuffee and seconded by Commissioner Bresch to adopt Resolution #R-25:3-54, authorizing a Public Hearing concerning the 2025 Revision of Connection Fees.   There being no question on the motion, on roll call, the Commissioners responded as follows:

Commissioner Bresch, Caruso, Johnson & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:3-54 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Bresch to adopt Resolution #R-25:3-55, authorizing amendment of Driver’s License and CCMUA Vehicle Operation Policy.   There being no question on the motion, on roll call, the Commissioners responded as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:3-55 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Cuffee to adopt Resolution #R-25:3-56, authorizing contingency agreement between Southwinds at Gloucester, LLC and the Camden County Municipal Utilities Authority pursuant to N.J.S.A. 40:14B-22.3.   There being no question on the motion, on roll call, the Commissioners responded as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:3-56 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Cuffee to adopt Resolution #R-25:3-57, authorizing award of contract to RPD Management, LLC for professional financial & accounting management consulting services pursuant to N.J.S.A.40A:11-5(1)A(i).   Mr. Schreiber noted that the CCMUA is seeking to retain these financial & accounting management services to aid the CCMUA while it seeks to hire a replacement for the prior CFO.   There being no question on the motion, on roll call, the Commissioners responded as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:3-57 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Swartz to adopt Resolution #R-25:3-58, authorizing the execution of an agreement between the CCMUA and Ed Kurth and Sons, Inc. of Sewell, NJ for maintenance and repair of boilers and boiler systems in accordance with specification #25-06. There being no question on the motion, on roll call, the Commissioners responded as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:3-58 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Bresch to adopt Resolution #R-25:3-59, endorsing an amendment to the Camden County Wastewater Management Plan to permit sewer service to Gloucester Township Block 20101, Lots 1.01 through 1.06. There being no question on the motion, the Commissioners responded as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:3-59 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Johnson to adopt Resolution #R-25:3-60, authorizing award of the annual general engineering & design services contract to Johnson, Mirmiran & Thompson, Inc., for the CCMUA’s regional sanitary interceptor system. There being no question on the motion, on roll call, the Commissioners responded as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:3-60 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Johnson to adopt Resolution #R-25:-61, recognizing procurement month and procurement professional’s day 2025. There being no question on the motion, on roll call, the Commissioners responded as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:3-61 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Bresch to adopt Resolution #R-25:3-62, authorizing the execution of an agreement between the CCMUA and J. Fletcher Creamer & Son, of Hackensack, NJ for emergency/urgent repair services in accordance with Specification #25-03. There being no question on the motion, the Commissioners responded as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:3-62 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Johnson to adopt Resolution #R-25:3-63, authorizing an agreement between the CCMUA and Bowman and Company for annual auditor services for the year 2024 in accordance with RFP #2025-01. There being no question on the motion, the Commissioners responded as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:3-63 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Johnson to adopt Resolution #R-25:3-64, authorizing the execution of an agreement between the CCMUA and Ferguson Waterworks for the supply and delivery of eccentric plug and butterfly valves in accordance with Specification #25-04. There being no question on the motion, the Commissioners responded as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:3-64 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Cuffee to adopt Resolution #R-25:3-65, authorizing the execution of an agreement between the CCMUA and Fulton Bank, of Mt. Laurel, NJ for cash management services in accordance with Specification #25-02. There being no question on the motion, the Commissioners responded as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:3-65 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Cuffee to adopt Resolution #R-25:3-66, amending certain provisions of the “Resolution Authorizing the Issuance of Not Exceeding \$33,785,000 County Agreement Subordinate Bonds of the Camden County Municipal Utilities Authority and Providing for Their Sale to the New Jersey Infrastructure Bank and the State of New Jersey and Authorizing the Execution and Delivery of Certain Agreements in Connection Therewith” adopted December 20, 2021 and approving the form of an amended and restated subordinate bond resolution. There being no question on the motion, the Commissioners responded as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:3-66 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Johnson to adopt Resolution #R-25:3-67, ratifying approval of expense vouchers as approved by the Executive Director under Authorization granted by CCMUA Resolution #R-97:3-60 dated March 18, 1997. There being no question on the motion, the Commissioners responded as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:3-67 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Johnson to adopt Resolution #R-25:3-68, authorizing payment of \$971,596.12 for expenses disbursed from the revenue account. There being no question on the motion, the Commissioners responded as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:3-68 was adopted.

Mr. Schreiber advised the Board that a second closed session meeting was needed to discuss matters relating to litigation, contract negotiations and matters falling within the attorney-client privilege and related to public safety and property. A motion was made by Commissioner Johnson and seconded by Commissioner Bresch to adopt Resolution #R-25:30-70, a resolution for said closed session. There being no question on the motion, all Commissioners responded “Aye” in favor, none opposed.

Resolution #R-25:3-70 was adopted.

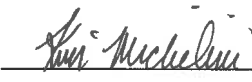
Mr. Watson, CCMUA Solicitor, noted that a Closed Session meeting is being held for the purpose of discussing matters relating to litigation, contract negotiations and matters falling within the attorney client privilege, and related to public safety and property. Minutes of the Closed Session meeting will be kept and will be made available to the public if, and when, the need for confidentiality no longer exists. However, at all times after those minutes are made available to the public, they will be subject to redaction based on the attorney-client privilege.

The meeting adjourned to Closed Session at 6:45pm  
The meeting returned to Open Session at 7:03pm

**PUBLIC PARTICIPATION:** NONE

There being no further business, Chairman entertained for a motion of adjournment. A motion was made by Commissioner Cuffee and seconded by Commissioner Bresch. There being no question on the motion, all Commissioners responded “Aye” in favor, none opposed. The meeting adjourned at 7:04 pm.

Minutes of this meeting were  
approved on April 21, 2025

Respectfully Submitted,  
  
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Kim Michelini, Authority Secretary